



The Girl Bunting is the UK's rarest farmland bird. The entire breeding population is found between Exeter and Plymouth.

Coffinswell Parish Council

Serving the Communities of
Coffinswell & Dacombe

AGENDA FOR THE MEETING OF COFFINSWELL PARISH COUNCIL TUESDAY 21st SEPT 2021 AT 7:15PM IN ST BARTHOLOMEW'S CHURCH

You are hereby summoned to attend the Meeting of the Council, which is to be held at St Bartholomew's Church, Coffinswell on Tuesday 21st September 2021 at 7:15pm for the purpose of transacting the following business:

Part One (Open to Press & Public)

- 1. The Chairman will open the meeting and receive apologies.**
- 2. To declare any interests arising at this meeting.**

The Council will adjourn for the following items:

3. Reports:

- 3.1** County Councillors' report
- 3.2** District Councillors' report
- 3.3** Police report
- 3.4** NHW report

The Council will convene to conduct the following business:

- 4. Approval to consider, amend as agreed by the Council and approve the minutes of the following meeting:**
Tuesday 20th July 2021
- 5. Finance**
 - 5.1** To agree and approve the accounts for payment.
 - 5.2** To agree and approve the bank reconciliations for July and August.
 - 5.3** To note the completion of the audit for 2020 – 2021.
- 6. Funding & Grants:**
 - 6.1** To note funding received from DCC P3 for the replacement of two strimmers and to propose the purchase of two new strimmers and the disposal of two old strimmers.
 - 6.2** To discuss and agree a further working party meeting.
 - 6.3** To discuss and investigate funding for the Church.
- 7. Footpaths & Highways:**
 - 7.1** To discuss and agree proposed maintenance approach.
 - 7.2** To receive an update on the survey of drains and gullies works and maintenance.
 - 7.3** To note the installation of QR codes.
 - 7.4** To note and discuss any further footpaths and highways issues.

Mrs Juliette Thompson – Clerk to Coffinswell Parish Council

Tel: 01626 863811 / 07427 145320

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8. To note any correspondence received

To include any other items that do not relate to planning or enforcement, plus any other standing orders that have been omitted on this agenda, that should be otherwise included.

9. Parish Matters:

9.1 To agree the wording for the History section of the parish website.

To agree the wording for the Grants section of the parish website.

To agree to including grit bin locations on the parish website.

To receive an update on the footpaths / walks information section of the website.

9.2 To discuss and agree to adopt the Asset Disposal Policy.

9.3 To agree to declare a Climate Emergency and to adopt the Action Plan.

9.4 To discuss and agree meeting start time.

The Council will adjourn for the following item:

10. Planning & Enforcement Public Question Time:

A period of 10 minutes will be allowed for members of the public to ask questions or make comment regarding planning applications and/or enforcement issues that affect Coffinswell Parish Council.

The Council will convene to conduct the following business:

11. Planning:

To comment on the following applications:

21/01812/FUL – Marvcombe, Footland Lane, Dacombe
Erection of an agricultural livestock building.

21/01408/HOU – Old Timbers, Road from Westcombe Park to Princess Cottages, Coffinswell
Construction of residential annex and replacement garage; alterations to vehicular access including new timber gates; extension and alterations to conservatory/bay to create 2-storey side extension; construction of chimney and addition of canopy over front door.

To note the following decision:

21/00747/VAR – The Bothy, Pathfields, Coffinswell

Removal of Condition 2 (Agricultural Occupancy Condition) on Planning Permission

03/04036/FUL (Agricultural Dwelling for Manager)

Refusal of Variation of Condition following Grant of Conditional Planning Permission

12. Enforcement Issues:

12.1 To receive an update on outstanding enforcement issues.

12.2 To update on and discuss any further enforcement issues.

The Council will adjourn for the following item:

13. General Public Question Time:

A period of 5 minutes will be allowed for members of the public to ask questions or make comment on the work of Coffinswell Parish Council or on matters arising that affect the Council.

The Council will convene to conduct the following business:

14. To agree to hold a Part Two meeting.

To vote to hold a part two meeting to discuss the Clerk's Personal Development Review.

15. To agree the date of the next meeting:

Tuesday 19th October 2021

16. Part Two meeting (Closed to Public & Press):

Signed: *J Thompson*

Dated: Wednesday 15th Sept 2021

Clerk to Coffinswell Parish Council

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